



# Request for Project Support

## Rotary Club of Edmonton - Urban Spirits



Thank you for your interest in working with the Rotary Club of Edmonton Urban Spirits. Please submit your request in person at a weekly meeting, or by mail to 7304-101 Ave NW, Edmonton AB T6A 0J2, ATTN: Request For Project Support

Requests will be evaluated according to the Project Selection Guidelines listed at the end of this form.

| <b>Section 1</b>   | <b>Applicant Information</b> |
|--|------------------------------|
| Organization<br>(If Applicable)  |                              |
| Contact Name   |                              |
| Mailing Address  |                              |
| Postal Code  |                              |
| E-Mail   |                              |
| Home Phone   |                              |
| Alternate Phone  |                              |
| Contact Email  |                              |
| <b>Section 2</b>   | <b>Project Description</b>   |
| Project Title  |                              |
| Describe the proposed initiative including objectives and benefits.<br><br>If applicable attach a brochure or program/project outline. |                              |
| Project Start Date   |                              |
| Project End Date   |                              |
| Project Location<br>(If Applicable)  |                              |



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| <b>Section 3</b>  | <b>Project Budget Overview</b> |
|---|--------------------------------|
| <p>Estimated total expenses to complete project</p> <p><i>Please break down by category, ex:</i><br/>Wood \$ 100<br/>Tools \$ 50</p>                |                                |
| <p>Estimated total number of volunteer hours required</p> <p><i>Please break down by activity, ex:</i><br/>Construction 10h<br/>Ticket Booth 5h</p> |                                |
| <p>What is your primary source of funding?</p>  |                                |
| <b>Section 4</b>  | <b>Request Details</b>         |
| <p>Funding Amount Requested</p>   |                                |
| <p>Volunteer Hours Requested</p>  |                                |
| <p>Are you seeking promotion for your project?</p> <p>If so please include information and contact details.</p>                                     |                                |



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| Section 5   | Declaration of Applicant |
|---|--------------------------|
| <p>I declare that the information provided in this application is true and correct to the best of my knowledge. In the event the above applicant receives funding from the Rotary Club of Edmonton Urban Spirits pursuant to this request but does not participate in the activity being funded, the applicant will immediately return the funding to the Rotary Club of Edmonton Urban Spirits. The above applicant agrees to provide immediate notice to the Rotary Club of Edmonton Urban Spirits of any material changes in the activity for which funding is being sought.</p> |                          |
| <p><b>Signature:</b> _____</p>  |                          |
| <p><b>Date:</b> _____</p>   |                          |
| <p><b>Would you like to be notified if your project is <u>not</u> selected for support?</b></p>   | <p>___Yes ___No</p>      |

### Project Selection Guidelines

The Rotary Club of Edmonton Urban Spirits, through its membership and board of directors, supports projects that best fit with the club's mandate, mission, and values.

**Our Mandate** is to support youth at risk.

**Our Mission** is to involve the club in projects that will achieve one or more of the following:

Assist community partners to accomplish goals that endeavour to better the lives of youth at risk who need our help in our local communities

International projects should be humanitarian, intercultural, educational programs and/or opportunities designed to improve the human condition, advance Rotary's ultimate goal of world understanding and peace by bettering the lives of youth who need our help in other countries

Assist vocational partners to accomplish goals that endeavour to inspire and mentor youth in our community

**Our Values** are guided by the Rotary four-way test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it build GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?