



**Matching Grants**  
Report to The Rotary Foundation

*The Rotary Foundation*  
One Rotary Center  
1560 Sherman Ave.  
Evanston, IL 60201-3698, USA  
Fax: 847-556-2151  
E-mail: contact.center@rotary.org

The primary partner Rotary clubs/districts must submit Progress Reports every twelve months during project implementation. The Final Report is due two months after completing the project.

**Project Information**

Matching Grant Number 72683 Project Country Russia

Progress report  Final report Reporting Period from: 06/2010 to 11/1/2011

Host Partner Rotary Club: Kambarka, Russia District: 2220

International Partner Rotary Club: Rotary Club of Duluth District: 5580

**Project Narrative**

1. Briefly describe the project.

a. What were your original objectives?

To create a school for English language instruction that serves both students with disabilities and "mainstream" students. The school was also designed to teach all students the benefits of community service and engage students and Rotarians in "hands on" service projects.

b. What was actually accomplished? (Photographs can help to tell your story. Please submit any action photos that you have that show beneficiary participation and demonstrate Rotarian involvement in the project. Please also indicate the name of the photographer.) Six photographs from the service work performed by US and Kambarka Rotarians in September, 2011 are attached. Photos of the ribbon cutting ceremony for the Sunrise Linguistics Centre are also included. Photographs were taken by Dr Paul Deputy, Dean of the College of Education and Human Services Professions at the University of Minnesota, Duluth Campus.

Funding through a District Designated Fund grant through District 5580 and various other Rotary Clubs in the U.S., Canada, and Russia allowed curriculum development, hiring of teachers, equipment and materials procurement, acquisition of permits and licenses, and everything else necessary to open the school and operate for its' first year. The school, which has been named the Sunrise Linguistics School, opened in March, 2011 with seven students and 1 teacher. In September 2011 the enrollment was 20 students and two teachers were on the payroll as well as an administrator. The school is housed in a community college building in Kambarka with its own designated classroom space, furniture, computers, language instruction materials and other teaching aids. Four Rotarians from the U.S. traveled to Kambarka in September, 2011 to improve accommodations for disabled students. U.S. Rotarians, Kambarka Rotarians and students constructed a ramp to allow access by disabled students and began renovation of existing restroom facilities. A grand opening ceremony was held on September 11, 2011 with dignitaries from the community in attendance. A Rotary plaque was presented to the school for posting in a prominent place.

Funding from Rotary has allowed experts from the University of Izhevsk to work with language instructors at the school to improve the language and service learning curricula. Since the dean of the College of Education and Human Services Professions from the University of Minnesota Duluth was in attendance at the opening ceremonies, UMD is considering sending student teachers to Kambarka to

assist with instruction in the future.

- c. When and where did the project take place, and who were the beneficiaries?

The Sunrise Linguistics School is located in Kambarka, Russia at the local community college. Development of the school took place from June, 2010 until March, 2011. The school began operation in March, 2011, discontinued classes for summer break and resumed classes in September, 2011. The beneficiaries of the school are the children of Kambarka. Kambarka is a city of approximately 13,000 people located on the banks of the Kama River on the western side of the Ural Mountains.

Kambarka was the site of a chemical weapons manufacturing plant. After the Soviet Union collapsed and the Russian Federation was formed, a chemical weapons disposal facility was constructed and most weapons manufactured in the area have been destroyed. There are few large employers in the area and retaining students to take jobs locally has been a continuing problem.

The Sunrise Linguistics School prepares students to take the Test of English as a Foreign Language (TOEFL) and improves their chances for being admitted to major Russian colleges and universities. It also addresses a need for improved education for students with disabilities, most of whom are home schooled. Two students with disabilities now attend the school and more are expected. Enrollment may grow to 40 students in January, 2012

2. Scope change. If the project was changed, how and why was it changed?

The scope of the original project remains the same; the location was changed from a local art institute to the community college in order to provide better classroom facilities for students. The number of computers utilized by students and teachers was reduced as a result of lower funding. However, we expect that about \$3,000 in additional funding will be acquired in the next 60 days so that more computers can be procured.

## **Rotarian Involvement and Oversight**

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3. How did Rotarians manage and oversee the project?

Kambarka Rotarians conceived of the project, worked with a school advisory board to hire and train teachers, procure equipment and materials, and obtain licenses and permits for the school. Rotarians in the Duluth Rotary Club raised funds, provided advisors for curriculum development, and worked with Kambarka Rotarians to ensure the success of the school. Rotarians from Skyline, Harbortown, Superior, WI, and Thunder Bay, Ontario clubs provided funding for the school. Individual Rotarians in Washington, D.C. and Tooele, UT, also contributed funds for the school. The district governor and grants sub-committee chair for District 5580 played a significant role in encouraging Rotarians to contribute to the school. Four Rotarians from Duluth and Hopkins, MN, as well as four community volunteers from the Duluth area organized a "hands on" service trip to Kambarka in September 2011 to construct accommodations that improve accessibility for disabled students.

4. How many Rotarians from the host partner club participated in the project?

7

5. In what way did the host Rotarians participate in the project? Please list all non-financial involvement.

Kambarka Rotarians conceived of the project, worked with a school advisory board to

hire and train teachers, procure equipment and materials, and obtain licenses and permits for the school. They participated in the September, 2011 community service project for the school.

6. How many Rotarians from the international partner club participated in the project? \_\_\_\_\_ 15
7. In what way did the international Rotarians participate in the project? Please list all non-financial involvement.

Rotarians in the Duluth Rotary Club raised funds, provided advisors for curriculum development, and worked with Kambarka Rotarians to ensure the success of the school. Rotarians from Skyline, Harbortown, Superior, WI, and Thunder Bay, Ontario, provided funding for the school. Individual Rotarians in Washington, D.C. and Tooele, UT, also contributed funds for the school. The district governor and grants sub-committee chair for District 5580 played a significant role in encouraging Rotarians to contribute to the school. Four Rotarians from Duluth and Hopkins, MN, as well as four community volunteers from the Duluth area organized a “hands on” service trip to Kambarka in September 2011 to construct accommodations that improve accessibility for disabled students.

## **Community Impact**

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8. How many people benefited from the project? 7 students growing to 40+ students in the next academic year \_\_\_\_\_
9. What was the impact of the project on the beneficiaries?

Students in the school are improving their English language capability substantially. We expect these students to score significantly higher on TOEFL tests which will improve college admission rates. Students will also learn the value of community service by working along side Rotarians to improve their school and city. Students with disabilities will have the first opportunity to study foreign languages along side “mainstream” students and also work with them on community service projects.

10. What are the expected long-term community impacts of the project?

We expect students who take at least of four years of language instruction at the school to be admitted to colleges and universities in Russia and abroad at a higher rate than if the school had not been created. We also expect students to appreciate the value of working with other community members to improve their city. This project has received a high level of media attention in the Kambarka area and has highlighted the successes of Rotary in general.

# Financial Statement

Currency Used: \_\_\_\_\_ Exchange Rate: \_\_\_\_\_ = 1 USD

## 11. Income

Sources of Income	Currency	Amount
1. TRF Matching Grant Award and Contributions	USD	See attachment A
2. Other Income (identify): All other contributions	USD	See attachment A
3. Other Income (identify):		
4. Interest Income (if any):		
<b>Total Income:</b>	<b>USD</b>	<b>\$53,732</b>

## 12. Expenses (add rows as needed)

Budget Items	Name of supplier	Currency	Amount
1. See Attachment A			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
<b>Total Expenses:</b>			<b>\$32,244.95</b>

**13. Bank Statement** - A bank statement that supports the above statement of income and expenses must be attached to this report. **See Attachment B; receipts for all expenditures have been obtained and are being kept by the Rotary Club of Duluth**

## Important – please read:

- For *final* reports, if there is less than US\$200 remaining, please spend it on eligible items. If there is more than US\$200 remaining, it must be returned to The Rotary Foundation. [Note: In India, government rules require that all unutilized funds be returned to the Rotary International South Asia Office.]
- For grant awards over US\$25,000, attach an Independent Financial Review to each progress report and the final report.
- Keep all original receipts for at least five years, or longer if required by local law. Do not send receipts to TRF unless requested by staff.
- If your project involves a revolving loan fund you will need to visit the Rotary website at: 'www.rotary.org' to download the Report Supplement for Revolving Loan Grants.

**14. Certifying Signature** – Either the Host or International Partner must certify the report. If the grant is club sponsored the current club president must certify the report and if the grant is district-sponsored the district grants subcommittee chair must certify the report.

By signing this report, I confirm to the best of my knowledge that these Matching Grant funds were spent according to Trustee-approved guidelines and that all of the information contained herein is true and accurate. Original receipts for all expenses incurred will be kept on file for at least five years, or longer if required by local law, in case they are needed for auditing purposes. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Print Name: Robert Sherman Signature: \_\_\_\_\_ Date: 11/1/11  
 Chair, International  
 Rotary Title: Service Committee Club: Duluth, MN District: 5580

In our effort to improve our grant program, we'd appreciate your feedback on the following questions:

**A. Rotary Impact – select all that apply**

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- Our club or district's international Rotary connections are stronger as a result of this project.
- Club membership has increased as a result of this project.
- Visibility of Rotary in our community has increased.
- Our club's awareness of the needs in our community has increased.
- Volunteer activity in our club or district has expanded.
- Our club or district is more active in pursuing Foundation grants and Rotary programs.
- Awareness of the needs in our community has increased among Rotarians in other countries.
- Participation in this Matching Grant has not changed our club or district in any significant way.

**B. Project Sustainability – select all that apply**

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- The project will continue to function without Foundation funds.
- Equipment purchased with grant funds is being maintained with local materials and expertise.
- If training was a component of the project, trainees are using their knowledge and skills.
- This project has provided community members with the skills, knowledge, or institutions that will allow them to help themselves.
- The community has initiated additional projects related to the same or similar problems.
- The project has not been sustainable.

**C. Suggestions**

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Given your experience, do you have suggestions to improve the Matching Grants program?

District Designated Fund grants are administered at both the district and Rotary International levels. DDF grants should be delegated in their entirety to the districts to which the funds will be disbursed. RI staff can then provide support to District grants staff to ensure compliance with RI grant making standards.

If your project clearly demonstrates Rotarian involvement and is worthy of publication, please complete an RI Newstip Form, available on the RI website at [www.rotary.org](http://www.rotary.org). Please attach action photos showing the beneficiaries or showing active Rotarian involvement and indicate the name of the photographer.

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**Report Checklist**

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**Does your report include the following?**

- Time period of reporting
- How and what the project accomplished
- Rotarian participation, oversight and management
- Rotary impact
- Itemized report of income and expenses
- A bank statement
- Certifying signature
- Independent Financial Review for grant awards of US\$25,001 or more

**Have you done the following?**

- Made copies of the report for both the host and international partner
- Returned surplus funds over US\$200 (except in India where all unutilized funds must be returned)
- Made a file to store the report and receipt copies for five years or longer if required by local law

**ATTACHMENT A  
KAMBARKA PROJECT**

**AS OF JUNE 30, 2010**

**BALANCE OF INTERNATIONAL ACCOUNT WAS \$25.00**

RECEIPTS			
Rotary Foundation Grant	30,750.00		
Rotary Club of Duluth	3,000.00		
Duluth Skyline Rotary	2,500.00		
Duluth Harbortown Rotary	2,500.00		
Tooele Dental Associates	1,500.00		
T. Hamady, Washington, D.C.	1,000.00		
Anonymous Donor	1,500.00		
Neal Hessen	200.00		
Adam Tehle	100.00		
<b>Total Income</b>	<b>43,050.00</b>		

EXPENSES			
Bob Sherman	airfare, train, visa, etc. for Miriam O'Brien (curriculum consultant)	1481.91	
Miriam O'Brien	stipend-create language and service learning curriculum	1,000.00	
Miriam O'Brien	Train Tickets, hotel & tax to Kambarka	269.00	
Marshall School	Substitute teacher for Miriam	300.00	
Bob Sherman	Reimbursement for legal and other expenses related to nonprofit formation	250.00	Check cleared 7/16/10
<b>Total Expenses</b>		<b>3,300.91</b>	
<b>KAMBARKA BALANCE</b>			<b>\$39,749.09</b>

## 2010 – 2011 Rotary Year

KAMBARKA BALANCE IS \$39,749.09			
			BALANCE OF KAMBARKA ACCOUNT
<b>RECEIPTS</b>			
Theodore Hamady	1,000.00		
Thunder Bay – Fort William	150.00		
Thunder Bay - Port Arthur	100.00		
Rotary Club of Superior	750.00		
Rotary Club of Duluth	3,000.00		
Harbortown Rotary	1,250.00		
<b>TOTAL INCOME TO DATE</b>	<b>49,300.00</b>		
<b>EXPENSES</b>			
Wire Transfer to Kambarka		1,120.00	
Wire transfer fee (9/9/10)		20.00	
Canadian Bank Deposit charge		5.00	
Wire Transfer to Kambarka (2/3/11)		3,730.00	
Wire Transfer fee (2/3/11)		20.00	
Wire Transfer to Kambarka (2-24-11)		2,890.00	
Wire Transfer fee (2/24/11)		20.00	
Wire Transfer fee (4/6/11)		20.00	
Wire Transfer to Kambarka (4/6/11)		3,220.00	
Wire Transfer to Kambarka (6/1)		4,230.00	
Wire Transfer fee		20.00	
Plaque for School		50.04	
<b>TOTAL EXPENSES TO DATE</b>		<b>18,645.95</b>	
<b>BALANCE</b>			<b>\$30,654.05</b>

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6/30/11

**2011 – 2012 ROTARY YEAR**

BALANCE			<b>30,654.05</b>
RECEIPTS			
Deposit (9/1) \$400 – Bob Sherman \$1000-District Match (for service project)	1,400.00		
Deposit Hopkins RC-\$332 Nelson Berg-\$200	532.00		
<b>TOTAL INCOME TO DATE</b>	<b>51,232.00</b> <b>SEE NOTE 1</b>		
EXPENSES			
Wire Transfer to Kambarka (8/11)		7,254.00	
Wire Transfer Fee (8/11)		20.00	
Wire Transfer (9/1) to Kambarka		1,400.00	
Wire Transfer Fee (9/1)		20.00	
Bob Sherman (Plaque for school)		125.00	
Wire Transfer (10/18) to Kambarka		4,750.00	
Wire Transfer Fee (10/18)		30.00	
<b>TOTAL EXPENDITURES TO DATE</b>		<b>\$32,244.95</b>	
<b>BALANCE 10/25/11</b>			<b>\$18,987.05</b> <b>SEE NOTES 1, 2</b>

**1. BALANCE DOES NOT INCLUDE \$2,500 PLEDGED BUT NOT YET TRANSFERRED BY SKYLINE ROTARY.**

**2. TOTAL FROM MOST RECENT BANK STATEMENT IS \$19,111.26; DIFFERENCE OF \$124.21 WILL BE RECONCILED BY THE CLUB 25 ADMINISTRATOR.**

# Wells Fargo Simple Business Checking

Account number: **2475816977** ■ September 24, 2011 - October 25, 2011 ■ Page 1 of 3



ROTARY CLUB OF DULUTH  
ROTARY INTL SERVICE ACCT  
RADISSON HOTEL  
505 W SUPERIOR ST  
DULUTH MN 55802-1513

## Questions?

Available by phone 24 hours a day, 7 days a week:

**1-800-CALL-WELLS** (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](http://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (300)  
Post Office Box B 514  
Minneapolis MN 55479

## Your Business and Wells Fargo

The Wells Fargo Business Insight Resource Center offers free access to business information and advice through videos, articles, podcasts and other resources. This site offers objective information from industry experts, best practices from real business owners, as well as numerous Wells Fargo solutions that can help you run your business. Visit the site at [wellsfargobusinessinsights.com](http://wellsfargobusinessinsights.com).

## Account options

A check mark in the box indicates you have these convenient services with your account. Go to [wellsfargo.com/biz](http://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

Business Online Banking	<input checked="" type="checkbox"/>
Rewards for Business Check Card	<input type="checkbox"/>
Online Statements	<input checked="" type="checkbox"/>
Business Bill Pay	<input type="checkbox"/>
Business Spending Report	<input checked="" type="checkbox"/>
Overdraft Protection	<input type="checkbox"/>

## Activity summary

Beginning balance on 9/24	\$24,016.26
Deposits/Credits	0.00
Withdrawals/Debits	- 4,905.00
<b>Ending balance on 10/25</b>	<b>\$19,111.26</b>
Average ledger balance this period	\$22,747.04

Account number: **2475816977**

**ROTARY CLUB OF DULUTH**  
**ROTARY INTL SERVICE ACCT**

Minnesota account terms and conditions apply

For Direct Deposit and Automatic Payments use  
Routing Number (RTN): 091000019

For Wire Transfers use  
Routing Number (RTN): 121000248

## Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed at the top of your statement or visit your Wells Fargo branch.



**Transaction history**

<i>Date</i>	<i>Check Number</i>	<i>Description</i>	<i>Deposits/ Credits</i>	<i>Withdrawals/ Debits</i>	<i>Ending daily balance</i>
10/7		Check		125.00	23,891.26
10/18		Wire Trans Svc Charge - Sequence: 111018078719 Srf# 0009332291507477 Trn#111018078719 Rfb#		30.00	
10/18		WT Fed#04904 Sberbank /Ftr/Bnf=Sunrise Linguistic Centre Srf# 0009332291507477 Trn#111018078719 Rfb#		4,750.00	19,111.26
<b>Ending balance on 10/25</b>					<b>19,111.26</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$4,905.00</b>	

*The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.*

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

<i>Number</i>	<i>Date</i>	<i>Amount</i>
	10/7	125.00

**Account transaction fees summary**

<i>Service charge description</i>	<i>Units used</i>	<i>Units included</i>	<i>Excess units</i>	<i>Service charge per excess units (\$)</i>	<i>Total service charge (\$)</i>
Paid and Deposited Items	1	50	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>

Do you need to order business checks?

Here are 3 easy ways to order:

- 1) Login to wells Fargo.com/checks
- 2) Call Harland Clarke at 1-800-237-8982 (Monday-Friday 5am-9pm PST, Saturday 5am-4pm PST)
- 3) Contact your banker



**IMPORTANT ACCOUNT INFORMATION**

- Wells Fargo Bank is consistently rated as "Outstanding" for the Community Reinvestment Act (CRA) by federal regulators, the highest rating a financial services institution can receive.



11.2.12 Interim Report – Duluth 25 RC Kambarka Project (TRF #72683)

