



2009-2010 Rotary District 5770 District Simplified Grant Project (DSGP)

District Simplified Grant Projects (DSGP) provide an opportunity for Rotarians to use District Designated Funds (DDF) to undertake projects in their own communities or in other countries. Administration of the DSGP program is by the Grants Committee of District 5770.

The DSGP Program will provide funding for one-time-only community service projects that involve the active, personal participation of Rotarians. The projects should serve as a means of enhancing the community and/or improving the lives of the less fortunate where Rotary clubs and districts are present.

Application Process

Applications for the 2009–2010 Rotary year will be accepted **beginning November 2009**. There will be two grant award periods. The First Period Awards will consider grant 1 applications received by November 15, 2009. Award announcements will be made on or before December 1, 2009. The Second Period Awards will consider grant applications received by February 15, 2010. Award announcements will be made on or before March 1, 2010.

First Period Deadline	November 15, 2009
First Period Awards	December 1, 2009
Second Period Deadline	February 15, 2010
Second Period Awards	March 1, 2010

Completed applications should be forwarded to:

Gary Beadles
District 5770 Grants Chairman
3111 Meadow Ave
Norman, OK 73072
e-mail: gbeadles@ou.edu

Funding Information

There will be **\$9,916** available for DSGPs in the 2009–2010 Rotary year. An application may request up to **\$1,000** of that amount during the First Application Period. Depending on remaining DDF, larger amounts may be requested during the 2nd Application Period.

Clubs are encouraged to participate financially in a proposed DSGP; **a minimum of 20 % is required**. In the awards process preference may be given to clubs that match all or a portion of the DSGP funds requested. **In addition preference will be given to Clubs that have given and are giving to the Foundation. If a Club has not given, and receives a DSG, then they are required to the year of the Grant. If the Club does not give to the Foundation, the club may be required to pay back the DSG received.**

Program Guidelines

Detailed guidelines are available in The Rotary Foundation publication, *Terms and Conditions, District Simplified Grants*. Basic project guidelines are noted below:

- a) Projects must not directly benefit a Rotarian; an employee of a club, district, or other Rotary entity or of Rotary International; or a spouse, lineal descendant, spouse of a lineal descendant, or an ancestor of any living Rotarian or Rotary employee.
- b) Projects must not fund existing projects or activities primarily sponsored by another organization or fund operation expenses of another organization.
- c) Project funds may not be used for travel, salaries, or other administrative overhead costs.
- d) Projects must be Rotary-sponsored and publicly identified as such.
- e) Projects must not involve liability on the part of District 5770, Rotary International or its Foundation except to provide the amount of the grant.
- f) Program funds may not be used to reimburse applicants for projects already initiated or completed.
- g) Funds may not be used to purchase land or buildings or to construct substantial buildings. Funds must be used in compliance with the Foundation's policies on construction and renovation.
- h) Project funds cannot be used to fund the ongoing projects of a Rotary club or district. This does not prevent the replication of successful projects that will benefit additional communities.
- i) Projects that receive DSGP funds must be of a short-term nature with the expectation that they will be completed within one year of payment. Funds must be forwarded to an account established specifically for the project within one year of approval. Sponsors must provide interim reports every six months for the life of the grant and a final report is due within two months of a project's completion.
- j) Project sponsors must agree to work within the trustee-established Stewardship Guidelines and utilize the Financial Guidelines and Regulations for Humanitarian Grant Projects.

The Foundation expects Rotary sponsors to appoint two Rotarians who will provide oversight and management of award funds and who will serve as contacts for The Rotary Foundation.

Reminders

- Please be specific when describing Rotarian activities. Include details such as the number of Rotarians involved and how often the activities will take place.
- All cooperating organizations must submit a letter stating its role in the project and how Rotarians will interact with the organization.
- Be sure to itemize the budget and provide a clear explanation of each item. The budget should match the grant request; however, if there is a difference, please explain how the sponsor will provide for the balance.
- Applications will not be considered without the *current* Club President's signature.

Criteria

- All proposed projects must be submitted to the Grants Committee by the scheduled deadlines.
- The minimum amount of District Simplified Grant funds that an individual club can apply for will be \$250.
- A District Simplified Grant must be for a new project. Proceeds cannot be used to fund an existing project
 - or to reimburse for a completed project.
- The Grants Committee will review all projects and rank them. Some or all of the following guidelines may be considered in the evaluation process:
 - Number of people that will be affected in the community
 - Need for project
 - Club Participation
 - Club's on-going involvement with the project
 - Club's financial participation in the project
 - Club's current and past contributions to The Rotary Foundation