

Rotary International District 9500 Inc

By-laws

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- ◆ Updated 8th May 2007 - 2006/7 DG John Rowe
- ◆ Amended 24th April 2008 - following decisions of the 2008 Barossa Conference
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- ◆ Amended 6th October 2009 – following decision of the 2009 Kadina Conference

**Rotary International District 9500 Inc.
By-laws**

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Rotary International District 9500 Inc.

By-laws

1. Definitions

- 1.1. District Leadership Plan (DLP) is the plan prepared under the guidelines set down by Rotary International and sets out the strategic management in the form of administrative structure and policies of the District.
- 1.2. District Management Committee (DMC) is the Board of Management of the District.
- 1.3. District Leadership Directory is the administrative reference for the District Governor's year of office, detailing the Club, District and national contacts.
- 1.4. District Property is the material and Intellectual assets of the District.
- 1.5. Assistant Governor is a Rotarian appointed by the District Governor, in accordance with Rotary International Board policy, to assist the District Governor with administrative work associated with Club operations for designated Clubs within an assigned geographic area.
- 1.6. Avenue of Service Coordinator is a Rotarian appointed by the District Governor and is responsible for ensuring the effectiveness of the Committees in that Avenue of Service to which the co-ordinator is appointed. The responsibilities may be exercised by a range of arrangements including individual consultation with Chairpersons of District Committees and formal meetings of chairpersons of District Committees.

2. Scope

- 2.1. These By-laws shall not be deemed to over-rule any procedures, By-laws or announced policy of Rotary International, or to restrict the District Governor in the performance of duties as required by Rotary International.
- 2.2. A copy of the District By-laws shall be available on the District Web site or on request to the District Secretary.
- 2.3. Notwithstanding that this document refers to the District Governor's year of office, and that assignments are formally effective as of the 1st July in each year, it is recognised that appointments may be made by the District Governor in the preceding years as District Governor Elect and District Governor Nominee.

3. Membership in Rotary International District 9500 Inc.

- 3.1. For administrative purposes District 9500 is divided into Groups, traditionally between three and eight Clubs, based on social and geographical factors and consultation by the District Governor with the Clubs concerned. These groupings may be reviewed to accommodate changing social and geographical factors, and the formation of new Clubs or the closing of existing Clubs.
- 3.2. The District Governor will appoint an Assistant Governor for each Group.

4. District Management Committee

- 4.1. The governing body of Rotary International District 9500 Inc. shall be the District Management Committee who will be responsible for the management of the District.
- 4.2. The District Management Committee shall consist of the District Governor, District Governor Elect, the most recently available Past District Governor, the Treasurer, Secretary and up to five representatives of the members; who are suitably qualified Rotarians as appointed by the District Governor. The District Governor Nominee may attend Management Committee meetings as an observer.
- 4.3. The Committee will meet at a convenient location within the District at least once each quarter after providing a minimum of 14 days notice to all Committee members.
- 4.4. *Quorum* – will be 50% plus 1 of the Committee.
- 4.5. A casual vacancy in the Committee shall be filled by an appointment by the District Governor.

5. District Officers

- 5.1. The District Governor shall appoint a suitably qualified Secretary and Treasurer for his term of office.
- 5.2. The District Governor shall appoint suitably experienced Rotarians to the position of Coordinators of the major service functions of the District.
- 5.3. Appointment of District Committee Chairs and members:
 - 5.3.1. The District Governor shall make such appointments as provided for in the Manual of Procedure and such other appointments considered necessary for the proper administration of the District during his/her term of office.
 - 5.3.2. All District appointees will be Active members of a Club in the District, be of good standing, (*as defined in the Manual of Procedure*), should ideally have been in a Club in the District for three years, be willing and have the ability to accept the role and responsibilities as defined in the Manual of Procedure, and the District Leadership Plan and have the ability to manage the task, especially that of facilitation and support of Clubs of the position offered, recognising at all times the autonomy of individual Clubs and that Rotarians are volunteers.
 - 5.3.3. Rotarians are appointed to District Committees by the District Governor in consultation with the chairperson of that Committee.
 - 5.3.4. A member of a District Committee is responsible to the Committee chairperson in supporting the effective facilitation of Rotary programs in Club activities.
- 5.4. With the exception of the Rotary Foundation Co-ordinator; all District appointments are made on an annual basis and coincide with the District Governor's term of office. The appointment of the Rotary Foundation Co-ordinator is confirmed by the Rotary Foundation Trustees and is for a term of three years.
- 5.5. In accordance with Rotary International policies, Rotarians shall not be eligible for more than three consecutive one year terms on any District Committee. This District will accept eligibility of a Committee member serving for three years in a specific Committee role, other than Chair, and then serving for a further three yearly terms as Chair of that Committee. An exception to the policy is the absence of an acceptable nomination or where expressly stated in the role and responsibilities of individual Committees allowed by the District Governor.
- 5.6. Appointments will be made in the context of a succession plan for the membership of each Committee and provide for some continuity in the Committees, but shall be at the discretion of the District Governor.
- 5.7. Any casual vacancies shall be filled by action of the District Governor in consultation with the Coordinator and/or Committee Chairperson.
- 5.8. Duties of District Officers are as defined in the Rotary International Committee Manuals and by the District Governor.

6. Meetings of the District

The following meetings shall be conducted each year in accordance with the Rotary Code of Policies and the Manual of Procedure to prepare incoming leaders for their responsibilities.

- 6.1. District Team Training Seminar;
- 6.2. President Elects Training Seminar;
- 6.3. District Assembly;
- 6.4. District Leadership Seminar;
- 6.5. District Membership Seminar;
- 6.6. District Foundation Seminar;
- 6.7. District Conference:
 - 6.7.1. To enable adequate planning, the District Governor Nominee shall establish a District Conference Committee to arrange and manage an annual Conference for his year as Governor in accordance with the requirements of Rotary International as detailed in the Manual of Procedure.
 - 6.7.2. Within three months of the conclusion of the Conference the Committee shall present to the District Management Committee the audited accounts for the Conference.

7. District Committees

The District Governor shall organise such District Committees as he/she deems necessary during his/ her term of office for the effective promotion of the various programs of Rotary within District 9500.

- 7.1. Service Committees will operate under a Coordinator appointed by the District Governor.
 - 7.1.1. Note that some District Committee functions can be carried out by an individual officer who will act as Chairperson and shall seek assistance should the necessity arise
 - 7.1.2. The Service Committees are as prescribed by the Manual of Procedure and those adopted by this District.
- 7.2. District Committees may, when necessary seek expert advice, outside of Rotary. In accordance with Rotary International policy such non Rotarians cannot have voting rights.
- 7.3. Duty Statements of District Officers and Committees are as defined in the Rotary International Committee Manuals and by the District Governor.
- 7.4. Each District Committee requiring an allocation of funds from the District shall make application to the District Finance Committee 60 days prior to the Presidents' Elect Training Seminar. The application is to be supported by a proposed budget and current financial statement.
- 7.5. All District Committees that manage funds shall submit to the District Treasurer full details of all District Committee bank accounts by 14th July each year.
- 7.6. All District Committees that manage funds shall submit to the District Management Committee an audited financial statement of income, expenditure and balance of funds held at the end of each financial year, by the 31st August of that year.

8. District Finance

8.1. The Fiscal Year:

The fiscal year of this District shall begin on 1st July and end on the 30th June.

8.2. District Fund:

8.2.1. There shall be a District Fund titled **Rotary International District 9500 Inc Account**. The District Governor shall be the custodian of the fund, which shall be administered in accordance with the provisions of the Bylaws of Rotary International.

8.2.2. District Committee bank accounts by the 21st July.

8.2.3. The District Treasurer will advise the banking authority of any changes to authorised signatures on the District account by the 21st July.

8.3. Reserve Funds:

There shall be a District Fund titled **Rotary International District 9500 Inc Reserve Account**, which shall be administered in accordance with the provisions of the District and Rotary International By-laws.

8.3.1. The District should hold in reserve funds equivalent to the operating expenses for one year. The Fund is to be safely invested to allow accrual of interest.

8.3.2. Any principal expenditure from the **Rotary International District 9500 Inc Reserve Account** must be approved by at least three quarters of the District Management Committee.

8.4. Disaster Recovery Fund (*Dist Conf 2008*).

A disaster fund shall be established and maintained for the purpose of recovery in the event of a state, national or international disaster. The fund will accumulate by voluntary contributions from Rotarians, Rotary clubs or any interested persons or organisations.

Grants from the fund are to support recovery efforts for specific projects, which have established time frames and costing.

The District Governor shall have the authority to commit a contribution of up to \$4000 towards any event and additional amounts may be made available with the approval of two thirds of the membership of the District Management Committee.

8.5. District Committee Funds:

The District Governor shall be the custodian of all District Committee funds. Committees shall provide reports as required in these By-laws, and/or as requested by the District Governor.

8.6. District Dues:

8.6.1. Annual contributions made by Clubs on a per capita basis payable in equal instalments not later than the 1st day of August and 1st day of February in each Rotary year in terms of the approved District Budget. Newly admitted Clubs shall contribute on a pro-rata basis from the date of admission to Rotary International.

8.6.2. The District dues shall comprise the Conference levy, Insurance levy and the per capita levy.

8.6.2.1. The annual District Conference is an obligatory District event. (*Manual of Procedure 15.040*) All Rotarians of the District are expected to contribute to its cost by means of a per capita levy. The per capita amount is determined annually by the District Finance Committee and included in the budget.

8.7. District Expenditure:

The expenditure of the District Fund shall, subject to budgetary limits, be expended to cover the cost of:

- 8.7.1. A subsidy may be provided to Distant Clubs to assist Club officers to attend the Presidents' Elect Training Seminar and District Assembly. The allowance will be decided from time to time by the District Management Committee and will be reimbursed on application to the District treasurer.
- 8.7.2. Expenditure by District Committees approved in accordance with the District Budget or by the District Management Committee.
- 8.7.3. Maintenance of District Property and acquisition of new equipment as approved in the District Budget or by the District Management Committee.
- 8.7.4. Travel and registration expenses for Rotarians appointed by the District Governor to attend national seminars.
- 8.7.5. Travel Expenses, Registration, Meals and Accommodation of the District Governor, District Governor Elect, District Governor Nominee and their partners in attending the Rotary Zone Institute and Governor Elect Training Seminar training. Any amount paid by Rotary International towards these costs to be reimbursed into the District Fund.
- 8.7.6. Expenditure by the District Governor, and District Governor Elect, excluding allowance for loss of time and income, for directly related District and District Administrative costs not compensated by Rotary International.
- 8.7.7. District Governor's Expenses
The District recognises that there are appropriate costs not provided for by Rotary International and provides for reimbursement of these, up to a predetermined budgeted amount. These expenses will be reimbursed on application to the District treasurer with supporting documentation.
- 8.7.8. District Governor Elect's Expenses
The District recognises that the District Governor Elect incurs some expenses in preparing for his year in office and provides for reimbursement of these expenses up to a predetermined budgeted amount. The allowance will be reimbursed on application to the District treasurer with supporting documentation.
- 8.7.9. District Governor Nominee Allowance
The District recognises that the District Governor Nominee incurs some expenses in preparing for his year in office and provides for reimbursement of these expenses up to a predetermined budgeted amount. The allowance will be reimbursed on application to the District treasurer with supporting documentation.
- 8.7.10. The presentation to the outgoing District Governor of a Past District Governor's jewel and lapel pin.
- 8.7.11. Any other expenditure deemed necessary for the operation of the District and approved by the District Management Committee.
- 8.7.12. Reimbursement is made by the District Treasurer after presentation of detailed claims with supporting invoices and shall be commensurate with budgeted amounts.

8.8. District Finance Administration:

- 8.8.1. The District finances shall be administered by the District Finance Committee consisting of the District Treasurer who shall be the chair, District Governor, District Governor Elect, and the most recent available Past District Governor.
 - 8.8.1.1. The District Finance Committee should meet a minimum of quarterly and regularly review income, expenditure and balance of funds held by the District, make recommendations to the District Management Committee and take any necessary action to preserve financial stability of District Funds.
- 8.8.2. The District Governor shall have the authority to arrange accounts in Banks, Building Societies and other financial institutions which are of an authorised trustee investment status approved as such pursuant to the law of any state or territory in the Commonwealth of Australia, such accounts to be styled '**Rotary International District 9500 Inc..... Account**' and to authorise operations thereon.

- 8.8.3. The District Treasurer shall maintain complete books and records of all District financial matters in such manner as to readily show funds held and the budget position of any particular account. The records shall be handed to the incoming District Governor upon taking office.
- 8.8.4. The District Finance Committee shall prepare a budget of expenditure and receipts together with a proposed annual contribution from District Clubs on a per capita basis for the following Rotary year. The District Governor Elect shall submit the proposed budget and proposed per capita contribution to all District Rotary Clubs at least four weeks prior to the District Assembly.
- 8.8.5. The District Governor and the District Finance Committee shall select and recommend to the District Conference a qualified auditor to audit the District Funds for the following Rotary year.
 - 8.8.5.1. In accordance with the Manual of Procedure, the District Governor shall supply an audited annual statement of the District finances to each Club and past officer of Rotary International in the District within three months of the completion of his year of service as District Governor.
 - 8.8.5.2. The audited annual statement shall also be presented, discussed and formally received and adopted at the District Annual General Meeting, held at the time of the following District Conference.

9. Nominating Committee for District Governor

- 9.1. The District Nominating Committee shall be responsible for the selection of a Rotarian for the office of District Governor and shall conduct its affairs in accordance with the terms and conditions of the By-Laws of Rotary International.
- 9.2. A suitably qualified and experienced Rotarian should be nominated for the position of District Governor.
- 9.3. The Nominating Committee shall consist of the District Governor who shall be the chairperson, the District Governor Elect, the two most recent and available Past District Governors and one Assistant Governor selected by the current group of AG's. (*Ballot by mail Mar. 2005*)
- 9.4. The District Governor Nominee may attend as an observer.
- 9.5. The Committee may be supported by a person with specific skills in managing the interview process to advise on process, preparation by the panel for the interviews and attend the interviews in an advisory capacity. (*Ballot by mail Mar. 2005*)
- 9.6. No member of the Nominating Committee shall be a candidate.
- 9.7. No member of the Nominating Committee shall be a member of the same Club as a candidate. (*Ballot by mail Mar. 2005*)
- 9.8. The Committee shall be convened by the District Governor, who shall call for nominations for the position and provide the nominees with an information package. The Committee is to consider each nominee and undertake interviews as deemed necessary to enable an appointment to the position of District Governor Nominee by 30th June of the current year.

10. District Projects

- 10.1. The District supports those projects and programs as required by Rotary International and as adopted by the District.
- 10.2. Projects or activities additional to those in section 10.1 may be introduced as District supported projects by adoption of a proposal with a two thirds majority of Rotarians present at a District Conference, District Assembly or Ballot by Mail, or by 2/3 of the Clubs in the District in the event of a poll being called at a District Conference. Due notice shall be circulated to all Clubs at least 4 weeks prior to the Conference or assembly. (*Dist. Conf. 2006*)
- 10.3. Notwithstanding the provision of section 10.2; a District Governor may introduce projects or activities that are limited to his/ her year of office.

11. District Awards

- 11.1. Details of all District Awards and the application procedure are as adopted by the District.
 - 11.1.1. Assistant Governors may make submissions on behalf of Clubs in their group when they consider a Club has projects, activities or programs that the Assistant Governor considers worthy of consideration for an award. (*Dist. Conf. 2003*)
- 11.2. Subject to the provisions of section 11.3, District Awards may be introduced by adoption of a proposal to the District Conference. (*Dist. Conf. 2003*)
- 11.3. The number of awards shall be limited to 20 and the introduction of new awards will require the removal of an existing award. The decision to delete an award shall be by action of the District Conference. (*Dist. Conf. 2003*)

12. District Property

- 12.1. Subject to Para 12.4 the care and maintenance of District Property will be the responsibility of the District Property Officer who will keep an up to date inventory of all items of equipment, furniture and decorations.
- 12.2. The inventory shall include the description, date of purchase, purchase cost, and any useful information. A record shall also be maintained of the Rotarian having custody of the asset and their contact details.
- 12.3. The use of District Property, decorations and equipment shall be confined to Official Rotary Functions and permission for such use must be obtained from the District Governor or his nominee. The District property will be covered under the Rotary insurance policy, however liability for any excess payments, repairs and transport costs are the responsibility of the Club or District Committee granted the use of the property.
- 12.4. District Intellectual Property including the District Database:
- 12.5. The security, care and maintenance of all District Intellectual Property including the District Database will be the responsibility of the District Information Technology Committee. Levels of access to Intellectual Property and Data will be determined by the District Governor. (*Dist Conf.2008*)

13. District Resolutions and Proposed Enactments

- 13.1. District Resolutions Committee:

The District Governor shall establish a Committee to inform the Clubs and District Committees of their right to present items of concern for consideration at the District Conference and District Assembly and the time by which they must be submitted. The terms of reference shall be as adopted by the District. (*Dist conf 2006*)

 - 13.1.1. The Committee shall manage and conduct the Resolutions session at the Conference. (*Dist Conf 2006*)
 - 13.1.2. The Committee shall record all decisions of the Conference or assembly and where necessary amend the District documents to conform with the action taken. (*Dist Conf 2006*).
 - 13.1.3. The Committee shall ensure that proposals submitted are in accordance with the constitution and by-laws of Rotary International, in keeping with the spirit and principals of Rotary and worded in such a manner that their intention is clear and capable of implementation. (*Dist Conf 2006*)
 - 13.1.4. Notices of motions proposed for consideration may be submitted by any member Club, The District Governor, The District Governor Elect, The District Governor Nominee or any District Committee and shall be conveyed to the District Secretary in accordance with the dates advised by the District Resolutions Committee.
 - 13.1.5. The District Resolutions Committee shall submit to the next Business session of the District, proposed resolutions that are necessary to amend these Bylaws to conform with actions taken by the Council on Legislation.

13.2. Meeting procedure:

13.2.1. The general rules of debate shall apply.

13.2.2. Only minor amendments that do not change the intent of the motion will be accepted, unless the amendment has been notified in writing prior to the meeting and circulated to all member Clubs. A minor amendment shall be deemed to be an alteration of no greater than 3 words, or as resolved by a simple majority of those present.

13.2.3. Appointment of Electors and the voting procedure shall be as set out in the Bylaws of Rotary International. (*Manual of Procedure 15.050.1 & 2*)

14. Amendments To The By Laws:

14.1. Notices of motions to amend these By Laws may be submitted by any member Club, The District Governor, The District Governor Elect, The District Governor Nominee or any District Committee and shall be conveyed to the District Secretary in accordance with the dates advised by the District Resolutions Committee.

14.2. Motions to amend these By Laws must be supported by the majority of members voting at a formally convened meeting of the District.

Schedule 1 - Boundary Description of District 9500

(As at 1 July 2008)

AUSTRALIA – That part of SOUTH AUSTRALIA west of longitude 139° 21'E from the Queensland/South Australian border to the main road from Walker Flat to Mt Pleasant and north of a line consisting of :- this road west through Angas Valley, Mt Pleasant, Birdwood, Gumeracha to Gorge Road south-west along Gorge Road through Cudlee Creek and Castambul to the eastern boundary of the City of Campbelltown, north along that boundary to the River Torrens, south-west along the River Torrens to Hackney Road, south along Hackney Road, Dequetteville Terrace and Fullarton Road to Greenhill Road, west along Greenhill Road to Anzac Highway, south-west along Anzac Highway to the Sturt River, north-west along the Sturt River to Anderson Avenue, west along Anderson Avenue extended to the Gulf of St Vincent; plus Kangaroo Island; and that portion of NORTHERN TERRITORY south of the 21st degree of latitude.

Schedule 2 - District Awards

The following perpetual Awards are provided for competition between Clubs of the District to encourage their participation in the various programs and activities of Rotary. The period in which these Club performances are judged is the Rotary year from July to June, and Awards will be made at the following District Conference.

Where submissions for Awards are required, the submission should be concise and be detailed on one A4 page. Judging will be conducted as designated in the Award or by the District Awards Committee appointed by the District Governor. The essential criteria for the presentation of an Award will be the quality and merit of a Club's achievement relative to the criteria for that Award and accordingly it is not necessary for each Award to be made each year. The judges will contact Clubs who have made submissions if they require further information or detail. The District Governor may co-opt others to assist with judging or may appoint others to judge in his or her place if he or she wishes.

By a decision of the 2009 Kadina District Conference there will be no more than 14 Awards provided and if a new Award is provided it will be at the expense of one existing Award.

All trophies, bearing the donor's names where appropriate, will be retained by the District and no trophies will be physically presented, instead each year a commemorative plaque for each Award will be presented to be retained by the successful Clubs.

All submissions **must** be lodged with the District Secretary or the District Awards Committee, no later than one month following the conclusion of the Rotary Year.

1. Club Performance Award - Initiated by the Rotary Club of Henley Beach to commemorate the services of the late PP Merv Croxton and presented to the Club for the best overall performance, taking into consideration – Club Activity and Accomplishments; display of Club Fellowship and/or demonstration of the most significant "Service Above Self" in their Community.

2. Rotary Foundation Award - Initiated by the late PDG Bob Perryman of the Rotary Club of Adelaide East and presented for the best Club involvement in all facets of the Foundation including funding and participation in Team Centurion, with the size of the Club being taken into account. A concise statement should be sent to the District Rotary Foundation Chairman. (Only Clubs who have made financial contribution to the Foundation are eligible.)

3 ARH Perpetual District Trophy - Presented by Australian Rotary Health (ARH). Presented by the District Governor to the Club that has rendered the most significant assistance to ARH for its work in Research and Mental Health in the current Rotary Year. Such assistance may take the form of:-

- per capita donations in the current year;
- innovative projects which maximise District fund raising;
- effective public relations which raise community awareness of the ARH specific activity which translates Research results into local projects.

The decision of the District Governor in awarding the Trophy will be final.

4. Public Relations Award - Initiated by PDG Dean Whiteford of the Rotary Club of Henley Beach and presented to the Club considered by the District Public Relations Committee, in conjunction with the District Governor, to have planned and initiated a successful program of Public Relations, or to have achieved this through an innovative or special Rotary project. Consideration will be given to the level of awareness created within the geographic region of the Club.

5. Conservation Award - Initiated by PDG Don Sarah of the Rotary Club of Hindmarsh and presented to the Club considered by the District Governor to have achieved the greatest success in one or more "Preserve Planet Earth" projects or to have actively participated in Conservation Plans aimed at a better quality of life and environment.

- 6. Youth Activities Award** - Presented to the Club considered by the District Governor to have the best overall Club involvement in Youth Activities. A concise statement of Club action in activities involving youth should be forwarded to the District Governor.
- 7. Club History Award** - Initiated by PP Colin Brideson of the Rotary Club of Adelaide and presented to the Club considered by the District History and Records Committee, in conjunction with the District Governor, to have made the most significant progress during the year in the areas of: preservation of their Club history; and making the Club aware of their Club's history.
- 8. World Community Service (International) Award** - Incorporates the former International Service Award presented by PDG John Evans of the Rotary Club of Barossa Valley and is presented to the Club undertaking the best International or Rotary Australia World Community Service activity. A concise statement of Club activities should be submitted to the District Governor. Supporting evidence will be provided by the Central Region RAWCS Committee Chairman.
- 9. Community Service Award** - Initiated by the late PDG Phil Kearns of the Rotary Club of Adelaide and presented for the best Community Service program undertaken by a Club. A concise outline of Community Service for your Club should be sent to the Chairman, District Community Service Committee.
- 10. Vocational Service Programme Award** - Initiated by the late PDG Clair Rogers of the Rotary Club of Adelaide and presented to the Club undertaking the best Vocational Service program. A concise statement of Club activities in Vocational Service activities should be submitted to the District Governor.
- 11. Interact/Rotaract Club Performance Award** - Initiated by the Rotary Club of Woodville to acknowledge their PP Michael Reith and presented for the best overall performance and accomplishments of a Rotaract or Interact Club in the District.
- 12. Club Attendance Award** - Initiated by PP Brian Croucher of the Rotary Club of Enfield and presented to the Club having the highest percentage attendance at Club meetings, taking into account the variable sizes of Clubs. No action required by Clubs as this will be calculated from attendance figures.
- 13. Weekly Bulletin Award** - initiated by the late PDG Jack Turner of the Rotary Club of Adelaide West and presented to the Club that is judged to have the best Bulletin for the year (Printed or Electronic version). Criteria: an introduction that gives details of the Club, District Governor and RI President; the contents should include information on Club activities, District activities and matters of general Rotary Information and important dates in the Club, District and RI; it should provide for members' opinion on Rotary matters; it should include personal information on Club members; it should be well presented and easy to read; it should contain some humour but not of a type that would be offensive to the principles of Rotary, that is non-religious, non-sexist, non-racist, non-political or of a type and taste offensive to the majority of our members. Judging will be carried out by a Committee set up by the District Governor Elect. In addition to the District Governor, Clubs should forward a copy of their bulletin to the District Governor Elect.
- 14. Club Membership Improvement Award** - presented by the Rotary Club of Adelaide West to the Club showing greatest membership improvement. Formula for calculation will include two factors - the number of new members and the percentage increase in Club membership. Clubs chartered during the year will be considered on membership growth from charter night onwards. No action required for entry.