

2010 Rotary Raffle Project Selection Guidelines

Do you know of a worthwhile project in need of funds in our Community?

The 2010 Rotary Raffle Project selection process has begun. We will be accepting applications for a possible project over the next few weeks. The deadline to submit a project is: Tuesday, November 23, 2010. If you are in need of a letter and the application form, please contact: Jane Hopkins (office) 815-730-1900 or e-mail: Jhopkins@dowcompanies.com.

Project Guidelines

The following guidelines must be met:

- A. **Each project must be sponsored by a member of the Joliet Rotary Club.**
If the project is selected, the member shall monitor and report on the implementation of the project along with a representative of the organization or group.
- B. The project must be a long term benefit for the Joliet Community and will be used for capital expenditures only (bricks/mortar, equipment) not for operation or program support.
- C. The specific project must be identified with recognition given to the Rotary Club of Joliet.
- D. The project will be funded up to \$10,000. These funds are available as a result of the Annual Rotary Raffle Fundraising Event. Each year, the anticipated dollar amount will be determined by the Board of Directors.
- E. Bids or estimates from professionals for all work and supplies should be submitted with each application.

**Rotary Club of Joliet, Illinois
2010 Rotary Raffle Project
Application Summary**

Name of Project: _____

Benefited Charity: _____

Applicant Representative:

Name: _____

Address: _____

Phone #: _____

Fax #: _____

E-Mail: _____

Dollar Amount Requested: \$ _____

Brief Description of Project:

You may attach a full description of your project and charity. Please remember to attach your cost estimates and bids from the professionals who will complete the work on your project.

**ROTARY MEMBER
SPONSOR(S)**

Phone #: _____

Fax #: _____

E-Mail: _____

To the best of my (our) knowledge this proposal meets the project guidelines.

Signature(s): _____

**Attach nine (9) copies of your completed and signed proposal with attachments by:
TUESDAY, November 23, 2010**

Rotary Club of Joliet Annual Rotary Raffle Project Selection

Application Process

Not-for-Profit organizations proposing a project for consideration shall make application in writing, with other supporting data as they may desire, to the committee chairperson by an announced deadline. The application shall fully describe the proposed project and the benefits to the Joliet Community.

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- C. The specific project must be identified with recognition given to the Rotary Club of Joliet.
- D. The project will be funded to the extent there are funds available resulting from the Annual Rotary Raffle Fundraising Event. Each year, the anticipated dollar amount will be determined by the Board of Directors.

Selection

The Rotary Raffle Project Selection Committee shall review the proposed projects, evaluate them on their merits, and shall select not more than three (3) projects to be voted on by the general membership.

Each selected project shall be presented to the general membership by the sponsoring Rotarian and a representative of the not-for profit organization. Also, they shall provide a one-page description of the project to be distributed to the general membership.

The Rotary Club of Joliet Club Secretary shall mail a ballot with a copy of the one-page description of each project to each Rotary Club of Joliet member within seven days of the presentations. The ballot shall be voted and signed by the member and returned to the Club Secretary ten days after the ballot mailing date. The Club Secretary and the Committee shall count the votes to determine the selected project.

In the event the votes of any of the projects are tied or very close, thus indicating the desire of the members of the Rotary Club of Joliet to support more than one project, the Board of Directors will review the vote count and determine which project(s) will be supported and also the amount of funding for each project.