

Rotary Club of Nashoba Valley



Charitable Request Guidelines

Background

Throughout the year, the Rotary Club of Nashoba Valley receives many requests for charitable contributions from several different sources – locally, regionally, and internationally. Often, members will propose new ideas throughout the year as well. These ad hoc requests span beyond the annual planning process, and the club implements these guidelines to be flexible and fair in responding to them.

Purpose

The purpose of these guidelines is to establish a consistent procedure for reviewing and prioritizing donations made to charitable organizations.

Procedure for Charitable Contributions

- All cash or in-kind donation requests should be directed to the Board of Directors of the club (through the President), which will determine whether funding is available and whether the particular request should be considered. Consideration will be based on the criteria specified in this policy.
- Should the Board of Directors be interested in funding the request, the Board will vote on the item at its meeting.
- Should the Board of Directors vote in favor of supporting the request, the request will be funded from the club's charitable donations funds.
- The President will promote approved funding at meetings and the weekly bulletin.

Criteria

Requests will be considered and prioritized according to the following criteria. The Board of Directors may choose to support a request that does not meet this criteria; however, competing requests that meet one or more of these criteria will have higher priority.

- The club has the funding available to meet the request.
- The request supports a non-profit service organization involving a member of the Rotary Club of Nashoba Valley.
- The request meets community needs and supports residents in the towns that our club services: Lancaster, Bolton, and Stow, MA.
- The request will enhance our public image and awareness.
- The request relates to a project undertaken by another Rotary Club within District 7910. Additional priority will be given to requests from Rotary Clubs that have supported our grant projects.
- The request relates to a project undertaken by another Rotary Club outside District 7910 with whom our club has a relationship.
- The request has a clear owner: A club member who commits to tracking how the donation is spent.

Approved by vote of the Board at a regular Board Meeting on June 2, 2014.